

**Draft Minutes of the meeting of Surrey County Council's  
Local Committee in Elmbridge held at  
4.00pm on Monday 1 March 2010 at  
Christ the Prince of Peace Church Hall, Weybridge**

**Members Present – Surrey County Council**

Mr Michael Bennison (Vice Chairman)	Mr John Butcher
Mr Nigel Cooper	Mr Peter Hickman
Mrs Margaret Hicks (Chairman)	Mr Ian Lake
Mr Ernest Mallett	Mr Thomas Phelps-Penry
Mr Roy Taylor	

**Members Present – Elmbridge Borough Council**

Cllr David Archer	Cllr Elizabeth Cooper
Cllr Chris Elmer	Cllr Barry Fairbank
Cllr Timothy Grey	Cllr Alan Hopkins
Cllr John O'Reilly	Cllr Chris Sadler
Cllr David Tipping	

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**PART ONE**

**IN PUBLIC**

**01/ APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

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There was one apology for absence received from Councillor Karen Randolph and Councillor Elizabeth Cooper was appointed to substitute.

**02/ MINUTES OF PREVIOUS MEETING**

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The Minutes of the meeting held on 7 December 2009, were confirmed and signed as a correct record subject to the following amendment.

Minute number 38/09 to read:

Surrey County Councillor's Cabinet Member for Transport, Ian Lake had said: We have had robust discussions with SGN to ensure that this work is really essential and that it will cause our residents as little disruption as possible.

**03/ DECLARATIONS OF INTEREST**

**10**

Councillor John Butcher declared a personal interest in agenda items 2, 9, 12, 13 and 16 as a member of Elmbridge Borough Council.

Councillor Peter Hickman declared a personal interest in agenda item 9 as a member of the Thames Ditton Conservation Advisory Committee.

**04/  
10**     **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcements:

Seven Hills Road Closure

Gas supplies to the Hersham and Walton area are deemed to be at risk. In order to ensure continued supply at acceptable levels a new gas main is required to feed the area.

Two existing mains in Seven Hills Road also require refurbishment to address incidents of gas leaks.

Due to the size of the excavations required and their location within the carriageway, there is insufficient space to safely accommodate the works and through traffic along the whole road, even using temporary two way signals.

SGN have committed to completing the works within Seven Hills Road with only twelve weeks of closure

A first phase of preparatory works were undertaken between Christmas and New Year to accommodate the laying of the replacement main across Byfleet Road (from Seven Hills Road South). The works were completed on time, without incident, although the road was subsequently closed by Surrey Highways, under emergency conditions, as a direct result of the weather conditions.

**Phase 2** will be a **two-week closure from 28<sup>th</sup> March to 11<sup>th</sup> April 2010**, to coincide with the school Easter holidays. The closure will start at the junction with Byfleet Road to the south and at the junction with Queens Road to the north. Access for residents and to the garden centre will be via the signed diversion route along Burwood Road.

As the work progresses northwards away from Byfleet Road, the closure will be moved along behind the works, and residents of the most southerly properties will be able to access Byfleet Road directly. No through traffic will be permitted.

Advance warning signs will be erected at least two weeks in advance. SGN will be undertaking PR activities and liaison with key organisations and residents.

**Phase 3** will be a **ten week closure from 20<sup>th</sup> June to 29<sup>th</sup> August 2010**, spanning the school summer holidays, and commencing after the summer exam period.

The closure will start at the junction with Byfleet Road to the south and at the junction with Queens Road to the north. Access for residents and to the garden centre will be via the signed diversion route along Burwood Road.

As the work progresses northwards away from Byfleet Road, the closure will again be moved along behind the works. No through traffic will be permitted.

Advance warning signs will be erected at least two weeks in advance. SGN will be undertaking a new round of PR activities and liaison with key organisations and residents.

The diversion route for all phase of the closure will be via the A3, Esher and Hersham, as previously.

SGN are undertaking another letter drop to residents (likely to cover approx 6000no. properties, and will be in direct contact with key businesses and the local schools

Information will be placed on the SCC website as soon as possible.

A briefing note will be issued to the Local Committee Members and Elmbridge Borough Council.

### **Further works:**

The completion of the overall scheme requires additional works along Queens Street, Weybridge, as far as the junction with Princes Road. This work will require temporary two-way traffic signals at specific locations.

Consideration is being given to allow these works to go ahead within the latter stages of the Phase 3 closure, as this would mean that SGN could complete the entire project within the current timescales, and would not need to return (with the exception of any unforeseen emergencies).

Once details of this phase of works have been clarified, hopefully in a few weeks time, a briefing will be provided for county and borough members.

### Air Track

The Department for Transport has recently announced that the date for the Public inquiry on the Air Track Scheme has been delayed until late summer autumn.

The Airtrack scheme has not to date been presented to the Elmbridge Local Committee, as the development and construction of the proposed scheme does not impact substantively on Elmbridge as a Borough in the way that it does for Runnymede and Spelthorne.

The County Council will be taking a paper on Air Track to the full Council meeting in July, and if the Chairman of the Elmbridge Local Committee requested it, it would be possible for a report on Air Track taken to the Elmbridge Local Committee in advance of this date.

In April / May BAA have indicated that they will be publishing on the BAA website an addendum to the Environmental Impact Statement for the scheme containing additional timetable information for Air Track rail services. Once this information is known and a 'development Timetable' is published, it will be analysed by officers at the County Council to gain a clearer idea of possible implications for services across Surrey and Members will be advised accordingly. Separately, members of the public might also choose to send comments on this information to BAA.

**05/  
10**     **PETITIONS & LETTERS OF REPRESENTATION**

There was one petition submitted as follows:

Weybridge Society – Weybridge Road Action Petition

“We the undersigned petition Surrey County Council, Elmbridge Borough Council and Surrey Police to better safeguard and protect pedestrians, cyclists and residential property in our area; by the provision of traffic calming, speed camera, traffic speed enforcement, safe crossings, cycle tracks, wider footpaths and restrictions on HGV traffic to/from the M25/A3”.

There were 203 signatories on the petition.

The lead representative, Mr Joseph Hall, spoke to the petition for three minutes.

The Chairman announced that a formal response would be given at the Local Committee on 21 June 2010.

**06/  
10**     **PUBLIC QUESTIONS**

There was one public questions received as set out in Annex A with the answers.

A supplementary question was asked and responded to under agenda item 9.

**07/  
10 MEMBER QUESTIONS**

There were no Member questions submitted.

**08/  
10 LETTER OF REPRESENTATION  
D3850 MANOR ROAD – WALTON-ON-THAMES**

The Local Highways Manager presented the report following the submission of a Letter of Representation at the December meeting of the Local Committee.

Members acknowledged the content of the report and the difficulties in introducing an emergency barrier in Manor Road, Walton-on-Thames.

The Local Highways Manager agreed to meet Councillor Sadler, County Councillor Phelps-Penry and the lead petitioner to discuss potential solutions to the issues raised in the report.

**RESOLVED:**

- i) To note the contents of the report and agree that based upon the low number of personal injury collisions, the legal difficulties associated with the introduction of an emergency barrier, location and detail of signage, together with the initial view of Surrey Police, that there is no justification at this time in pursuing a scheme of this nature.

**09/  
10 ELMBRIDGE PARKING REVIEW AND SCHEMES 2010**

The Parking Projects Manager introduced the report and apologised for the delay in circulating Annexes A, B and C.

It was confirmed that where roads were assessed but action was not proposed, as set out in Annex A, these sites will remain on the list and considered as part of the next review.

The Committee considered each proposed scheme as set out in Annex A.

**(5) Between Streets, Oakdene Parade, Church Street, and High Street Cobham**

Further information was requested on the financial implications of installing Pay and Display parking bays.

The Parking Projects Manager confirmed that Pay and Display was proposed as a more effective means of controlling parking. The suggestion would, however, be subject to consultation.

- (12) Palace Road, Wolsey Road and Church Road, East Molesey**
- (13) East Molesey CPZ: Creek Road, Wolsey Road, Bridge Road, Palace Road, Riverbank, Hurst Road, Feltham Avenue, Hampton Court Parade**
- (15) Spring Gardens and Beauchamp Road, West Molesey**

It was requested that the Parking Team conducted further consultation with residents and stakeholders including local councilors, prior to the schemes being presented back to the local committee for approval before advertisement.

**(79) Cobham and East Molesey**

Further information was request on the rationale behind the proposed parking charges.

**(80) Station Avenue, Ashley Road, Ashley Rise, Walton-on-Thames**

It was requested that before agreement be given to advertising and implementing the scheme, that the results of the survey be presented to the Local Committee.

The Parking Projects Manager confirmed that parking bays would not be put on Ashley Road.

**West Grove, Walton-on-Thames**

It was confirmed that parking controls on West Grove, Walton-on-Thames would be reviewed at the next Parking Task Group meeting.

Members were reminded that the Terms of Reference for the parking Task Group are agreed on an annual basis by members of the Committee and would be presented for consideration at the June meeting of the Local Committee.

**Annex B Windmill Lane – Proposed Parking Scheme**

It was requested that the scheme be extended to include Ditton Reach as a key hotspot. Further areas to be considered included Winters Road and Southbank.

It was confirmed that only an initial consultation had taken place with residents to gauge views. A full formal consultation would now be undertaken.

**Annex C Thames Ditton – Proposed Parking Scheme**

It was felt that any suggestion of pay and display metres on the High Street would be extremely contentious. It was confirmed that a full consultation would be undertaken which would provide those affected with an opportunity to communicate their concerns to Surrey County Council.

**RESOLVED:**

- i) Further consultation and stakeholder engagement be conducted on proposed locations as set out in Annex A at which there will be a substantive change in the parking controls and for these schemes to be presented to the Local Committee prior to advertisement as follows:  
Between Streets, Oakdene Parade, Church Street and High Street Cobham (5);  
Palace Road, Wolsey Road and Church Road, East Molesey (12);  
East Molesey CPZ: Creek Road, Wolsey Road, Bridge Road, Palace Road, Riverbank, Hurst Road, Feltham Avenue, Hampton Court Parade (13)  
Spring Gardens and Beauchamp Road, West Molesey (15)  
Cobham and East Molesey (79);  
Station Avenue, Ashley Road and Ashley Rise, Walton-on-Thames (80).
- ii) That in accordance with the recommendations in Annexes A, B and C, the necessary legal procedure be undertaken, including advertising proposals in the local press – and that new traffic regulation orders be made, and amendments are made where necessary to the existing Traffic Regulation Orders.
- iii) A Traffic Regulation Order for the proposed restrictions on the public highway as set out in Annex B (Windmill Lane Parking Scheme) be advertised and subject to any representations the scheme be implemented.
- iv) Subject to clarification from legal services that the County Council has the necessary powers, a traffic regulation order for the proposed restrictions on the un-adopted section of the Windmill Lane Parking Scheme (as set out in Annex B) be advertised and subject to any representations the scheme be implemented.
- v) A Traffic Regulation Order for the proposed restrictions is advertised and subject to any representations the Thames Ditton Parking Scheme (as set out in Annex C) be implemented.
- vi) The charges for the Thames Ditton Parking Scheme (Annex C) High Street Pay and Display parking bays are set at the rate of

10 pence per 10 minutes per vehicle up to the maximum permitted time of stay.

**10/  
10**     **BUS CLEARWAYS – EMBER LANE, ESHER**

Agenda Item 10 was withdrawn from agenda as the content of the report was dealt with under agenda item 9.

**11/  
10**     **TEMPORARY TRAFFIC MANAGEMENT – HAMPTON COURT FLOWER SHOW**

The Senior TRO Clerk introduced the report and explained the historical arrangements for waiting restrictions during the Hampton Court Flower Show.

It was explained that, if agreed by the Local Committee, a temporary Traffic Regulation Order would come into effect every year throughout the Hampton Court Flower Show.

The Royal Horticultural Society had agreed to cover the cost of making the order and any additional enforcement required.

Members questioned if the Traffic Regulation Order could cover all major events in the area but it was confirmed that each event would have to have a separate order placed.

Member raised their concerns about the pressure placed on East Molesey during the Flower Show and the Senior TRO Clerk agreed to take this away as an issue to be considered.

It was confirmed that the proposed restrictions were the same as those introduced in previous years.

**RESOLVED:**

- i) That approval be given to advertise the making of a Traffic Regulation Order to impose the various traffic measure as described in Annex A; and
- ii) If there are no objections received the Traffic Regulation Order be made.
- iii) If there are any unresolved objections they will be considered in accordance with the County Council's Constitution.

**12/  
10**     **PROPOSED RESIDENT PARKING SCHEMES IN WALTON**

The Parking Projects Manager presented the report.

The Local Committee discussed at length the allocation of parking permits to residents. There was concern that allocations were not



consistent. The Parking Projects manager explained that the policy on permit allocation is under review and that it may change.

**RESOLVED:**

- i) That neither permit scheme is introduced at this time;
- ii) That the proposed double yellow lines in Sandy Way are implemented;
- iii) That the County Council makes amendments to existing traffic regulation orders (TROs) to allow for the recommended restrictions to be implemented;
- iv) That these amendments are duly advertised and that any objections to the proposals are considered in line with the council's constitution
- v) That the TRO amendments are made and the restrictions introduced.

**13/  
10 SURREY COUNTY COUNCIL DAY SERVICE CHANGE**

The Project Officer gave a presentation on the proposed changes to the provision of in-house services for people with learning disabilities. The objective of the programme was the provision of personalised services. County-wide the intention is to change from seven large bases to smaller community venues.

The Local Committee asked that they are regularly informed about the progress of this project especially given that Cobham had been identified as a 'Fast Track' project.

It was confirmed that the programme is focusing on people who currently engage services.

The Local Committee discussed possible local property solutions in Cobham.

It was agreed that a progress report would be provided at the next informal meeting of the Local Committee.

**14/  
10 SERVICES FOR YOUNG PEOPLE – LOCAL DELIVERY PLAN**

The Head of the Transformation Project attended the meeting and presented the report.

An update was provided on the budget for the Youth Service over the coming years. It was confirmed that the budget had been reduced from just over £18 million in 2009/10 to £16.4 million in 2010/11. However, the reduction would not impact on the provision of frontline services in 2010/11. Over a four-year period the Youth Service budget will be reduced by 33% in total. Need assessments were currently being carried out on service provision to inform this process.

It was confirmed that Members would be updated on a regular basis.

Members discussed the report at length. Concerns were raised over the current utilisation of Walton Youth Centre.

County Councillor John Butcher proposed that the paper be referred back to the County Council for further consideration and presented to the Local Committee again when further details were known on the implications of the reduced budget.

The Head of the Transformation Project reiterated that there would not be any implications on frontline services in 2010/11.  
County Councillor John Butcher withdrew his proposal.

It was suggested that the County Councillors agree the Youth Development component of the plan but note with concern the implications of the transformation project on service provision which was accepted and proposed by County Councillor John Butcher.  
County Councillor Roy Taylor seconded the motion.

**RESOLVED:**

- i) To approve the Youth Development Service component of the Services for Young People Delivery Plan 2010/11.
- ii) To note with concern the transformation strategy and the possible implications for young people.

**15/  
10 CLIMATE CHANGE FUND**

The Chairman presented the Climate Change Fund report to the Local Committee.

- i) To support the application submitted by Grovelands Children's Centre and submit it to be considered for formal approval.

**16/  
10 SELF-RELIANCE**

The Chairman presented the Self-Reliance report to the Local Committee.

**RESOLVED:**

- i) To note the one-off self-reliance funding available in 2009/10 and the proposal to allocate this funding to Lower Green Community Association with £1,250 ring-fenced for youth provision in the community subject to the provision of a properly constituted youth group.
- ii) To note that the Lower Green Community Association be required to seek the approval of the Area Director, in

- consultation with the Chairman and Vice Chairman of the Local Committee, prior to spending the allocated funding.
- iii) To note that the appointment of a Surrey County Councillor as a board member of the Lower Green Community Association be advised.

**17/  
10 MEMBER ALLOCATIONS**

The Chairman presented the Member Allocations report to the Local Committee.

**RESOLVED:**

- i) To note the Criteria and Guidance Note for use of Members' Allocations as set out in Annex A and B.
- ii) To note that application 3.11 – Surrey Highways – Increasing Accessibility to Local Facilities for residents – had been withdrawn by Mrs Hicks.
- iii) To note the allocations approved under delegated authority by the Area Director in consultation with the Chairman (paragraphs 2.1-2.8).
- iv) To approve an application for £1,500 for Love of Learning – Eco Friendly Mosaics at Royal Kent School from Mr Bennison's allocation.
- v) To approve an application for £2,000 for Claygate Parish Council – Foley Road, Claygate Red Block Paving from Mr Bennison's application.
- vi) To approve an application for £1,063 for 3<sup>rd</sup> Hinchley Wood Guides – Centenary Adventure from Mr Bennison's allocations.
- vii) To approve an application for £1,500 for Love of Learning – Play and Stay Connected through Art at Claygate Primary School from Mr Bennison's allocation.
- viii) To approve an application for £1,813 for Elmbridge Rentstart – Computer, Printer and Copier Equipment from Mr Taylor's allocation.
- ix) To approve an application for £2,500 for Love of Learning – Drumming All Over the World Dittons Schools from Mr Hickman's allocation.
- x) To approve an application for £306 for Dittons Scout Group – Centenary Celebration from Mr Hickman's allocation.
- xi) To approve an application for £2,400 for Cobham in Bloom Summer Planting from Mr Butcher's allocation.
- xii) To approve an application for £1,232 for Elmbridge Taxi Voucher Scheme from Mr Butcher's allocation.
- xiii) To approve an application for £4,258 for Cobham Conservation & Heritage Trust – Riverhill Regeneration Architects Fees from Mr Butcher's allocation.

### Agenda Item 3

- xiv) To approve an application for £1,000 towards Hersham in Bloom – Planting for Teaching Apiary at Burhill Community Infants School from Mrs Hick’s allocation.
- xv) To approve an application from £2,500 for St James’ Church, Weybridge – Replacement Doors & Windows in Parish Centre from Mr Lake’s allocation.
- xvi) To approve an application for £1,674 for Blue Plaques from Mr Hickman’s allocation.
- xvii) To approve an application for £750 for Surrey police – Football Coaching from Mr Hickman’s allocation.
- xviii) To approve an application for £420 for the binding of ‘Thames Ditton Today’ magazine from Mr Hickman’s allocation.
- xix) To approve an application for £2,373 for Hurst Park Allstars Junior F.C. provision of essential equipment from Mr Phelps-Penry’s allocation.
- xx) To approve an application for £2,150 for St. Albans R.S. PTA – Safeguarding Reception Children from Mr Phelps-Penry’s allocation.
- xxi) To approve an application for £1,000 for Surrey Wildlife Trust – Minibus for Volunteers from Mr Taylor’s allocation.
- xxii) To approve an application for £2,252 for St Mary’s Church – Walton-on-Thames – Replacement of Pullies and Ropes for Church Bells from Mr Taylor’s allocation.
- xxiii) To approve an application for £3,250 for Heathside School – On-line Reporting from Mr Lake’s allocation.
- xxiv) To approve an application for funding for £130 for Friends of Hersham Library – 2 Folding Tables from the Capital allocation.
- xxv) To approve an application for funding for £235 for Cobham Conservation & Hertiage Trust – Riverhill Regeneration from the Capital allocation.
- xxvi) To re-approve £708.33 for SAY It’s Friday Youth Club towards Modern Survival Project 2010 from Mr Butcher’s allocation.
- xxvii) To note the returned funding of £630 for Hersham Children’s Centre Lean to canopy top Mrs Hick’s allocation.

The meeting closed at 6.40pm

**ANNEX A**

**SCC LOCAL COMMITTEE IN ELMBRIDGE – 1 MARCH 2010**

**AGENDA ITEM 6**

**PUBLIC QUESTIONS**

**Question 1: Ms Cathy Cott**

**Controlled Parking Zone – Church Street Cobham**

Can Church Street Cobham have a Controlled Parking Zone as a priority in 2010?

**Officer Response:**

The Surrey County Council Parking Team considered requests for restrictions on waiting in Church Street as part of the recent review of requests for additions or changes to the parking controls across Elmbridge.

The outcome of that review is contained in a report being presented to the Local Committee today (Agenda Item 9), and does contain a recommendation that parking is controlled in Church Street.